



LONDON BOROUGH OF BRENT

THE FORWARD PLAN OF KEY DECISIONS

for the four month period 12 July 2010 to 8 November 2010

The Forward Plan sets out the **key decisions** and other decisions **that the Executive intends to take over the following four months**, together with key decisions by officers. Briefly, a Key Decision is defined by Regulations as an Executive decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards. In Brent the council will treat as a key decision all decisions taken at a meeting of the Executive whether or not the decision would be classed as a key decision according to the statutory definition.

Decisions made by the Executive are subject to a call-in provision. If any item is called in, the Forward Plan Select Committee (a sub-committee of the Scrutiny Committee, made up of councillors not on the Executive) will meet to consider the item. Following this, the Executive will meet and take into account the recommendations of the select committee. This will usually take place within 4-6 weeks of the original decision. The Executive may then implement or change its decision as it sees fit. The exact date when the recommendations of the Select Committee on a matter are to be considered by the Executive can be obtained from Democratic Services. The Plan is updated monthly. Copies can also be obtained from Democratic Services, Room 106, Town Hall, Forty Lane, Wembley, Middlesex, HA9 9HD, telephone 020 8937 1366 or via e-mail at committee@brent.gov.uk.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless they contain confidential or exempt information under the Local Government Act 1972 as amended. These are listed in column 3 and will be published on the council's website five clear working days before the date the decision is due to be taken. Paper copies will be made available via Democratic Services as detailed above. The council's Access to Information Rules set out the entitlement of the public to see documents and reports.

Anyone who wishes to make representations regarding any of the matters listed in the Forward Plan can do so by forwarding a written submission to Democratic Services using the above address/telephone number up to one week before the date the decision is to be taken (see column 4). Where a specific decision date has yet to be identified, contact Democratic Services who will forward representations to the Lead Officer.

The current membership of the Executive is as follows:

Cllr John (Corporate Strategy and Policy Co-ordination)
Cllr Butt (Resources)
Cllr Thomas (Housing and Customer Services)
Cllr J Moher (Highways and Transportation)
Cllr R Moher (Adults, Health and Social Care)

Cllr Crane (Regeneration and Economic Development)
Cllr Beswick (Crime Prevention and Public Safety)
Cllr Long (Human Resources and Diversity, Local Democracy and Consultation)
Cllr Powney (Environment, Planning and Culture)
Cllr Arnold (Children and Families)

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Fax: 020 8937 1360

Details of the Decision to be taken	Decision to be taken by	Relevant report from Director of	Expected Date of Decision	Those to be consulted and how	Representations may be made to the following officer by the date stated
<p>Dudden Hill Lane, land adjacent to No. 19 To dispose of land to Housing Association.</p>	Executive	Director of Finance and Corporate Resources	Between 1 Jul 2010 and 30 Sep 2010	Internal	Property and Asset Management Tel: 020 8937 1398 james.young@brent.gov.uk
<p>Budget Strategy 2011/12 and Beyond To consider a proposed strategy to meet the future challenges following changes to the Council's estimated financial position for 2011/12 and the following three years, in light of the 2009/10 outturn, 2010/11 forecasts, and the Government's recent announcements on funding.</p>	Executive	Director of Finance and Corporate Resources	26 Jul 2010	Internal	Director of Finance and Corporate Resources Tel: 020 8937 1424 duncan.mcleod@brent.gov.uk
<p>Relocation of Albert Road Day Care Centre To seek authority to the capital spend appointment of the main contractor IESE framework and the variation of an existing lease with the GAA (London)</p>	Executive	Director of Finance and Corporate Resources	26 Jul 2010	Internal	Property and Asset Management Tel: 020 8937 1334 richard.barrett@brent.gov.uk

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Disposal of two former park keeper properties on the Barham Park	Executive	Director of Finance and Corporate Resources	Between 2 Aug 2010 and 30 Sep 2010	Internal	Property and Asset Management Tel: 020 8937 1325 louis.eden@brent.gov.uk
Treasury Management Annual Report 2009/10 To recommend that Full Council approve the Treasury Management Report and Annual Investment strategy, note outturn the prudential indicators and approve the mid year treasury report for 2010/11.	Executive	Director of Finance and Corporate Resources	Between 2 Aug 2010 and 31 Aug 2010	Internal	Exchequer and Investment Tel: 020 8937 1472 martin.spriggs@brent.gov.uk
Award of contract for banking, card acquiring and bill payment Services The Director of Finance seeks the Executive to award the contract for Banking, Card Acquiring and Bill payment services from officers' recommendations following a tender process.	Executive	Director of Finance and Corporate Resources	14 Sep 2010	Internal	Procurement and Risk Management Tel: 020 8937 1628 karen.dobson@brent.gov.uk
Land at Elm Gardens To dispose of land to Housing Association.	Executive	Director of Finance and Corporate Resources	Between 1 Sep 2010 and 30 Sep 2010	Ward councillors and the local residents through the planning process	Property and Asset Management Tel: 020 8937 1398 james.young@brent.gov.uk

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<p>The leasing of the Eton Grove Community Centre To approve the leasing of the building/land for use as a nursery, community centre and sports changing rooms on the terms agreed with the preferred bidder following a non binding open market tender to refurbish or redevelop the existing building.</p>	Executive	Director of Finance and Corporate Resources	14 Sep 2010	Internal	Property and Asset Management Tel: 020 8937 1398 james.young@brent.gov.uk
<p>Performance and Finance Quarter 4, 2009-2010 To note performance, activity and budget information at the end of the last quarter of the financial year and agree any measures required to address under-performance or over-spends identified.</p>	Executive	Director of Policy and Regeneration	26 Jul 2010	Internal	Director of Policy and Regeneration Tel: 020 8937 1032 phil.newby@brent.gov.uk
<p>Brent Engagement Strategy To approve the Brent Engagement Strategy 2010-2014.</p>	Executive	Director of Communication and Diversity	26 Jul 2010	Internal	Head of Consultation Tel: 020 8937 1055 owen.thomson@brent.gov.uk

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<p>Annual Complaints Report 09/10 To consider a review of complaints submitted during the financial year.</p>	Executive	Phil Newby	26 Jul 2010	Internal	Director of Policy and Regeneration Tel: 020 8937 1032 phil.newby@brent.gov.uk
<p>Transition Services Task Group To approve the recommendations made by the task group in relation services in place for vulnerable young people aged 16 to 24 in Brent</p>	Executive	Director of Policy and Regeneration	26 Jul 2010	Contributors through the review	Policy and Regeneration Tel: 020 8937 1359 andrew.davies@brent.gov.uk
<p>Strategy for the expansion of primary provision To approve the strategy for expanding primary provision which is necessary to accommodate rising pupil numbers.</p>	Executive	Director of Children and Families	26 Jul 2010	Internal	Director of Children and Families Tel: 020 8937 3130 john.christie@brent.gov.uk
<p>Brent Transport Service approval for procurement of managed service contract staff To approve the procurement of a managed service contract over four years</p>	Executive	Director of Children and Families	26 Jul 2010	Internal	Director of Children and Families Tel: 020 8937 3130 john.christie@brent.gov.uk

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<p>Determination of proposals for the alteration (expansion by one form entry) of Park Lane Primary School To agree the statutory proposals (published on 20 May 2010) for the expansion of Park Lane Primary School to a 2FE school.</p>	Executive	Director of Children and Families	26 Jul 2010	Internal	Director of Children and Families Tel: 020 8937 3130 john.christie@brent.gov.uk
<p>Authority to award works contract for a new build intergenerational Children's Centre C at Kingsbury High School To approve the award of the contract for the new build of Kingsbury Intergenerational Children's Centre (subject to grant of planning permission.</p>	Executive	Director of Children and Families	Between 2 Aug 2010 and 30 Jun 2010	Internal	Director of Children and Families Tel: 020 8937 3130 john.christie@brent.gov.uk
<p>BSF strategy for change To approve the strategy for change to Partnerships for Schools.</p>	Executive	Director of Children and Families	Between 2 Aug 2010 and 30 Jun 2010	Internal	Director of Children and Families Tel: 020 8937 3130 john.christie@brent.gov.uk

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<p>Statement of licensing policy - Licensing Act 2003 To approve the council's revised statement and submit to Full Council the final approval.</p>	Executive	Director of Environment and Culture	28 Jul 2010	Statutory authorities, members, trade and community representatives.	Health, Safety & Licensing Officer alan.howarth@brent.gov.uk
<p>Soil conditions investigations at St Raphael's and Brentfield estates To consider the report on the findings of investigations into soil conditions at St Raphael's and Brentfield Estates; and to agree the approach to risk management; and remediation where necessary</p>	Executive	Director of Environment and Culture	26 Jul 2010	Brent Housing Partnership, residents' steering group and residents	Environmental Health Tel: 020 8937 5262 yogini.patel@brent.gov.uk
<p>Waste and Street Cleansing Review To approve the implantation of street cleansing efficiency savings. To approve consultation on waste collection proposals.</p>	Executive	Director of Environment and Culture	26 Jul 2010	Area Consultative Forums, residents, community organisations	Head of Environment Management Tel 020 8937 5342 chris.whyte@brent.gov.uk

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<p>The Brent Placemaking Guide To approve the Placemaking Guide which encourages a reduction in street clutter and provides guidance on the types of materials and street furniture LBB would like to see in its streets and town centres. To give approval for the consultation, publication and marketing arrangements for launching the guide in the public arena</p>	Executive	Director of Environment and Culture	14 Sep 2010	Currently seeking the advice of CABA (Commission for Architecture and the Built Environment) on the draft document	Transportation Unit Tel: 020 8937 5151 tim.jackson@brent.gov.uk
<p>Adoption of new 'Sexual Entertainment Venue' provisions of Local Government (Misc. Provisions) 1982 To resolve to adopt the new provisions of Schedule 3 of the Act specifying a day they will come into effect regulating lap-dancing, strip tease and the like.</p>	Executive	Director of Environment and Culture	14 Sep 2010	Internal	Health, Safety & Licensing Officer alan.howarth@brent.gov.uk

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<p>Controlled Parking Zone (CPZ) work programme 2010/11 To note the timetable of consultation and reports for the 2010/11 work programme.</p>	Highways Committee	Director of Environment and Culture	27 Jul 2010	Internal	Highways and Transportation hossein.amirhosseini@brent.gov.uk
<p>Harrow Road (Wembley) Corridor - traffic scheme To make a decision on whether to close Berkhamsted Avenue at its junction with Harrow Road to traffic as part of the scheme.</p>	Highways Committee	Director of Environment and Culture	27 Jul 2010	Internal.	Transportation Unit Tel: 020 8937 5123 paul.smith@brent.gov.uk
<p>Petition regarding speeding on Temple Road To note the petition and that a scheme is currently being designed to access the issue.</p>	Highways Committee	Director of Environment and Culture	27 Jul 2010		Transportation Unit Tel: 020 8937 5140 chris.margetts@brent.gov.uk
<p>Review of Consultations in Transportation To approve proposed revised options to procedures and practice.</p>	Highways Committee	Director of Environment and Culture	19 Oct 2010	Internal	Transportation Unit Tel: 020 8937 5151 tim.jackson@brent.gov.uk

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<p>Criteria for transport services To seek approval for the introduction of an eligibility criteria for transport services in adult social care.</p>	Executive	Director of Housing and Community Care	Between 1 Jul 2010 and 31 Aug 2010	Internal	Quality and Support lance.douglas@brent.gov.uk 020 8937 4048
<p>Modernisation of Direct Services To seek approval for plans to modernise Direct Services provided by the London Borough of Brent.</p>	Executive	Director of Housing and Community Care	26 Jul 2010	Internal	Adult Social Care Tel: 020 8937 4230 alison.elliott@brent.gov.uk
<p>ALMO New Build Programme To approve the disposal of the Ander Close, Mead Court and Coppermead Close Garage sites to BHP at nil financial consideration in order to develop five new affordable units for rent</p>	Executive	Director of Housing and Community Care	Between 2 Aug 2010 and 30 Sep 2010	Internal	Housing Strategy and Regeneration Tel: 020 8937 4066 maggie.rafalowicz@brent.gov.uk
<p>Transfer of funds for learning disability To accept and agree transfer of funds for learning disability from NHS Brent.</p>	Executive	Director of Housing and Community Care	Between 1 Jul 2010 and 31 Aug 2010	NHS Brent, Learning Disability Partnership Board	Adult Social Care Tel: 020 8937 4230 alison.elliott@brent.gov.uk

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<p>Criteria for transport services To approve the introduction of criteria for transport services in Adult and Social Care.</p>	Executive	Director of Housing and Community Care	Between 1 Jul 2010 and 31 Aug 2010	Internal	Quality and Support lance.douglas@brent.gov.uk 020 8937 4048
<p>Adult and Social Care financial recovery plan To inform members of plans for reducing the deficit in adult and social care.</p>	Executive	Director of Housing and Community Care	Between 1 Jul 2010 and 31 Aug 2010	Internal	Adult Social Care Tel: 020 8937 4230 alison.elliott@brent.gov.uk
<p>Authority to renew advice service grants To authorise the renewal of grant funding for a period of two years for the Citizens Advice Bureau and Brent Community Law Centre.</p>	Executive	Director of Children and Families	26 Jul 2010	Providers	Head of Service Development and Commissioning Tel 020 8937 4061 linda.martin@brent.gov.uk
<p>Homes and Communities Agency investment plan To approve the Homes and Communities Agency's Local Investment Plan which sets out the specific investment requirements and proposals in order to deliver the council's housing and regeneration priorities over the short, medium and longer term.</p>	Executive	Director of Housing and Community Care	Between 1 Sep 2010 and 30 Oct 2010	Internal	Housing Strategy and Regeneration Tel: 020 8937 4066 maggie.rafalowicz@brent.gov.uk

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<p>A new S75 agreement for the lead commissioning function for learning disabilities in line with the government policy To agree an extension of the agreement for a shared budget and combined contract with the NHS Brent on the Integrated Community Equipment Service, with improved outcomes and efficiencies</p>	Executive	Director of Housing and Community Care	Between 1 Sep 2010 and 30 Sep 2010	Internal	Adult Social Care Tel: 020 8937 4230 alison.elliott@brent.gov.uk
<p>Adults and social care complaints To note details of adult and social care complaints for the year 2009/2010.</p>	Executive	Director of Housing and Community Care	Between 1 Sep 2010 and 30 Oct 2010	Internal	Complaints Team Tel: 020 8937 2176 martin.beasley@bhphousing.co.uk
<p>Award of contract for procurement and management of temporary accommodation To award the contract for procurement and management of private sector leased accommodation used to house statutory homeless households.</p>	Executive	Director of Housing and Community Care	Between 1 Aug 2010 and 30 Sep 2010	Internal	Housing Needs/Private Sector Tel: 020 8937 2332 perry.singh@brent.gov.uk

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<p>Nomination agreements and sustainable lettings plans To note the update of the review of nominations arrangements the council has with its housing association partners and to approve the introduction of revised borough wide nomination agreements which incorporate a policy on sustainable lettings plans for new and existing developments.</p>	Executive	Director of Housing and Community Care	Not before 1 Sep 2010	Internal	Policy and Performance Tel: 020 8937 2336 tony.hirsch@brent.gov.uk